



DELHI TECHNOLOGICAL UNIVERSITY

MINUTES OF

40th Meeting of

THE FINANCE COMMITTEE

Date : 28.11.2025

Time : 10:00 A.M.

**Venue : Vigyan Hall,
2nd Floor, Administrative Block
Delhi Technological university
Shahbad Dairy, Delhi**



Delhi Technological University

(Established by Govt. of NCT of Delhi vide Act 6 of 2009)
(Formerly Delhi College of Engineering)

No.F.5/DTU/ACCTS/FC-40/2025-26(3)/839

Dated: 03/12/2025

Minutes of 40th meeting of the Finance Committee, Delhi Technological University (DTU) held on 28.11.2025 at 10:00 AM. The following members attended the meeting:

1. Prof. Prateek Sharma, Vice Chancellor, DTU.
2. Sh. Pandurang K. Pole, IAS, Secretary, DTTE (online mode).
3. Sh. Jai Prakash, Dy. Secretary (Finance), Finance Department, (represented Principle Secretary (Finance), GNCTD).
4. Sh. Binod Doley, Registrar, DTU.
5. Sh. Girish Chandra Prasad, Controller of Finance, DTU.

Principle Secretary (Finance), GNCTD could not attend the meeting due to pre-occupation and Secretary DTTE attended the meeting in online mode.

Following persons also joined the meeting as Special Invitee:

1. Prof. S. Indu, Dean (Digital Education), DTU.
2. Prof. Nirendra Dev, Department of Civil Engineering.
3. Prof. Awadesh Kumar, Director (CCE), DTU
4. Dr. Saurabh Agrawal, HoD (DSM), DTU
5. Dr. Shikha N. Khera, Associate Professor, DSM, DTU
6. Prof. Neeraj Sharma, Adjunct Faculty, DSM, DTU
7. Sh. Jasbir Singh, Deputy Controller of Accounts, DTU
8. Sh. Rajesh Kumar, DDO, DTU
9. Sh. Mahesh Dhankhad, Sr. Accounts Officer, DTU

Agenda 40.1: Opening remarks by the Chairman.

Hon'ble Vice Chancellor welcomed Sh. Pandurang K. Pole, IAS, Secretary, Directorate of Training & Technical Education, Government of NCT of Delhi; Sh. Jai Parkash, Dy. Secretary, Finance, Government of NCT of Delhi; Sh. Binod Doley, Registrar, DTU, Sh. Girish Chandra Prasad, Controller of Finance, DTU and other special invitees in the 40th meeting of the Finance Committee.

The Chairperson highlighted some of the achievements/events in DTU since the last meeting of the Finance Committee as under:

1. DTU organized Orientation program of Newly admitted students during 28th July- 1st Aug 2025.
2. We are proud and happy to share that **Prof. Rishu Chaujar**, Director, Vinod Dham Center of Excellence for Semiconductors and Microelectronics, and Professor, Department of Applied Physics, DTU has been conferred with the **prestigious IETE Technomedia Award for Young Women in Engineering 2025**. Awards Ceremony was in September, 2025.
3. Team **UAS-DTU** (Unmanned Aerial Systems – Delhi Technological University) secured second place in the Self-Funded Systems category, along with a \$150,000 prize, at the prestigious **DARPA Triage Challenge 2025** held at the Guardian Centers in Perry, Georgia, USA.
4. Inauguration of the **Yogi Goswami Clean Energy Laboratory** at Delhi Technological University by **Shri Ashish Sood Ji, Hon'ble Minister of Education and Power, Government of NCT of Delhi** on 08/09/2025.
5. DTU's startup MECHPHY AWE ROBOTICS proudly represented the university at the Raksha Navachar Samvaad 2025, held on October 7th at Vigyan Bhawan, New Delhi, organized by iDEX-DIO, Ministry of Defence. The event brought together innovators and defence leaders to discuss the future of national security technologies. Hon'ble Raksha Mantri Shri Rajnath Singh Ji emphasized the growing significance of algorithms, autonomous systems, and artificial intelligence in the warfare of tomorrow.
6. Research & Innovation Excellence Awards 2025 organized by DTU on 19/09/2025: **Prof. Abhay Karandikar**, former Director of IIT Kanpur and Secretary, Department of Science & Technology (DST), Government of India, as the Chief Guest.
7. 6th **Distinguished Speaker** Series featuring **Dr. Ajay Kela, CEO and Board Member of the Wadhvani Foundation**.

8. Prof. Prateek Sharma, Hon'ble Vice Chancellor, DTU Shares Insights on Startups & Emerging Technologies on DD Morning Show on 19/08/2025
9. Orientation Cum Induction Programme 2025 | USME, DTU.
10. Swachhta Abhiyan at DTU: Gandagi Se AzaadiA month long initiative aligned with the DelhiGovernment's Swachhta Abhiyan was celebrated across the campus involving all departments and branches 1-31 Aug 2025.
11. World Teachers day was celebrated on 5/10/2025 in respect of retired faculty members of DTU.
12. DTU had the honour of hosting **Dr. Raj Soin**, distinguished alumnus from the 1969 Mechanical Engineering batch, whose continued support and generosity have greatly enriched the university's legacy. During his visit, Dr. Soin met with Prof. Prateek Sharma, Vice Chancellor, along with Deans and Heads of Departments, sharing insightful perspectives on fostering innovation and global collaborations at DTU.
13. Delhi Technological University is delighted to announce that the ***IAStructE DTU Student Chapter*** has been awarded the ***Best Student Chapter Award for AY 2023–25*** by the ***Indian Association of Structural Engineers (IAStructE)**. The award was received by the Faculty Advisor ****Dr. Shilpa Pal*** along with the Student Council at the Awards Ceremony held on ***15 November 2025*** at PHD House.
14. On November 6, 2025, Delhi Technological University hosted the **Mega Open House Event** organized by the **Centre for Extension & Field Outreach, welcoming over 1200 students from various schools across Delhi**. The event offered aspiring engineers a glimpse into DTU's vibrant academic environment, state-of-the-art laboratories, and cutting-edge research facilities, while also giving them the opportunity to interact with respected faculties, decorated researchers, and members of various technical teams like UAS, Raftaar, AUV etc.

MOU Signed

1. Memorandum of Understanding (MoU) signed between DTU and the **National Communications Academy–Technology (NCA-T)**, Department of Telecommunications (DOT) on 07/08/2025.
2. Delhi Technological University and the **Indian Army** signed a landmark Memorandum of Understanding on 15 October 2025, coinciding with the birth anniversary of Dr. APJ AbdulKalam, to strengthen India's defence innovation ecosystem and advance the vision of **Atmanirbhar Bharat**.

3. A Memorandum of Agreement (MoA) was signed today between Delhi Technological University (Formerly DCE) and the **NATIONAL RESEARCH DEVELOPMENT CORPORATION (NRDC)** — an enterprise under the Department of Scientific and Industrial Research (DSIR), Ministry of Science and Technology, Government of India on 01/10/2025.
4. Delhi Technological University (DTU) inked a Memorandum of Understanding (MoU) with **Times Edutech and Events Limited and Unified Collaboration Services LLP** through its Center for Technology Enabled Learning (CTEL), which is part of the office of **Digital Education** on 01/10/2025.

Celebrations

- World Cancer day on 1st Aug 2025.
- Interactive session with representatives from German universities and DAAD organized by the Office of International Affairs on 07/08/2025.
- World Lung Cancer Day scheduled on 1st August 2025.
- SPIC MACAY Chapter of DTU organised VIRASAT, 2025.
- Outreach Event on **'Non-Hermitian Quantum Mechanics'** organized by Department of Applied Physics.
- **National Librarian's Day** Celebrated at DTU Central Library 12/08/2025.
- **Anti-Ragging Day** and Anti-Ragging Mahotsav 2025 at DTU.
- 79th **Independence Day** on 15/08/2025.
- **International Day of Clean Air for Blue Skies** celebrated by the Department of Environmental Science and Engineering on 09/09/2025.
- **International Day for the Preservation of the Ozone Layer 2025** celebrated by Department of Environmental Science and Engineering, on 16/09/2025 **Dr. S. K. Tyagi, Former Additional Director, Central Pollution Control Board (CPCB)**, and CEO, SQTI, delivered an insightful talk.
- Delhi Technological University, in collaboration with the Indian Pollution Control Association (IPCA), celebrated **IPCA's 24th Foundation Day** at the Dr. B. R. Ambedkar Auditorium, marked by a large-scale plantation drive of 2,500 saplings across the campus.

- The Department of Applied Mathematics, Delhi Technological University, celebrated **World Statistics Day** on 31st October 2025, highlighting the vital role of statistics in research, technology, and informed policymaking. The event featured an insightful expert lecture by Dr. Kaushik Jana from the Indian Statistical Institute, Delhi, followed by academic discussions and student-led activities that encouraged analytical thinking and data-driven inquiry.
- World Diabetes Day on 14/11/2025.

Workshops, Webinars and FDP

1. Capacity Building Workshop for Housekeeping Staff organized by Department of Environmental Engineering on 13/08/2025.
2. Five-Day Workshop, ILRAPR-2025 organized jointly by School of Integrated Learning and Research, and the Central Library during 18-22 Aug 2025.
3. Two Days' Workshop on Design and 3D Printing organized by the Department of Mechanical Engineering during 20-21 Aug 2025.
4. Symposium cum Workshop on Indian Knowledge System (IKS) organized by the Department of Biotechnology on 10/09/2025
5. 7th Lecture of the Distinguished Speaker Series by Dr. Namrata Kakkar from AIIMS on 10/09/2025.
6. Workshop on “Electric Vehicle Infrastructure: Development, Integration and Future Roadmap.” organized by the Centre of Electric Vehicles and Related Technologies (CoE for EVRT) (11-12 Oct 2025).
7. Workshop on “Understanding Cyber Security: Concepts and Practices” by the Department of Information Technology on 18/09/2025.
8. The Internal Quality Assurance Cell (IQAC), Delhi Technological University, in collaboration with NITTTR Chennai, organized a One-Week Faculty Development Programme (FDP) on “Course File Preparation and Question Paper Setting based on Outcome-Based Education (OBE)” at Pragyan Hall, DTU (13th -17th October).
9. We are happy to share that a team of faculty members from Delhi Technological University participated in MACHMA 2025 at the DST-supported Technology Enabling Centre, Panjab University, Chandigarh, from 14–17 November 2025. The team — Prof. Roli Purwar (Applied Chemistry), Dr. Ashish Kulkarni (Electrical Engineering), and Dr. Rajeev Kumar (Computer Science & Engineering) — showcased DTU-developed technologies and engaged with industry representatives to understand their key challenges.

10. The Department of Applied Physics DTU is organizing a two-day “Intra-Department Sports Conclave 2.0” at Sports Complex, DTU on 14th-15th November, 2025.

PODCASTS

- Podcast of Mr. Praveen Sinha, Jabong & PinCap Capital.
- Podcast of Prof. B.N. Mishra.
- Podcast of Prof. Shail Bala Jain.

Lecture series

1. Lecture by Mr. Dhananjay Gadgil, VP, Manufacturing Operations at Rockwell Automation, organized by the Department of Electronics and Communication Engineering, DTU on 30/07/2025.
2. Expert Lecture by Mr. Walter Mayrink, Application Head at PacTech Germany organized by VDSemiX.
3. Expert Lecture by Prof. Viktor Prasanna, University of Southern California, USA, organized by the Department of Information Technology 07/08/2025.
4. Expert Lecture by Dr. Akshi Kumar, Goldsmiths, University of London organized by Department of Software Engineering 11/08/2025.
5. 5 and 6 Lectures of ‘Lecture Series in Biotechnology’ organized by the Department of Biotechnology on 18/08/2025 by Dr. Anjana Nityanandam, Director of Operations, St. Jude Children’s Research Hospital, and Dr. Sucheendra Kumar Palaniappan, Vice President of Data Science and Engineering, The Systems Biology Institute, Japan.
6. Expert Lectures on World Entrepreneurs Day organized by the Department of Applied Physics 21/08/2025
7. Lecture on ‘Sustainable Management of Air Quality in Delhi NCR’ organized by the Department of Environmental Engineering on 27th Aug 2025.
8. 7 lecture in the ‘Lecture Series on Biotechnology’ organized by the Department of Biotechnology on 03/09/2025 by Prof. Rajinder K. Dhamija, Director of the Institute of Human Behavior and Allied Sciences (IHBAS), Government of the National Capital Territory of Delhi.

9. 2nd Lecture in the Electronics Engineering Lecture Series organized by the Department of Electronics & Communication Engineering on 11/09/2025.
10. The third lecture in its 'Lecture Series in Electronics Engineering' on 10th October 2025. The session featured an insightful talk by Mr. Puneet Kumar, Senior Director, R&D at Synopsys Pvt Ltd., titled "Latest Trends in Semiconductor Design and Verification."
11. The Department of Applied Physics, Delhi Technological University, organized the second lecture of its Distinguished Lecture Series (DLS) in Physics, featuring Prof. Rajendra S. Dhaka from IIT Delhi and former Chairperson of INYAS (INSA), as the distinguished speaker on 28/10/2025.
12. The Department of Electrical Engineering, Delhi Technological University, organized a lecture under its Lecture Series in Electrical Engineering on 31st October 2025 at Pragyan Hall. The invited speaker for the lecture was Dr. Srikant Nagulapalli, IAS, Additional Secretary, Ministry of Power, Government of India, who delivered an insightful talk on "Policy Perspectives on Electricity Markets and Distribution Sector Reforms."
13. Sustainability Integration in University Activities (SIUA) and the Department of Environmental Science & Engineering, DTU, organised its 4th Distinguished Lecture on 21 November. Prof. Krishna R. Reddy, Professor at the University of Illinois Chicago and a globally recognised expert in environmental and geoenvironmental engineering, delivered an insightful talk on "Reimagining Landfills as Sustainable Resource Repositories."
14. Department of Civil Engineering (Centre for Tunneling and Underground Space Engineering) and Indian Geotechnical Society DTU Organizes Expert Lecture on "Modern Approaches to Urban Tunnel Construction Using TBMs-Case Study of Delhi" on 13/11/2025.

Further, the Vice-Chancellor requested Controller of Finance to proceed with the agenda of the 40th Finance Committee Meeting.

Agenda 40.2: Confirmation of the minutes of the 39th meeting of the Finance Committee held on 08.09.2025

It was submitted that Minutes of the 39th meeting of the Finance Committee held on 08.09.2025 were circulated to the Hon'ble members of the Finance Committee.

Decision: The Finance Committee confirmed the minutes of 39th meeting of Finance Committee held on 08.09.2025.

Agenda 40.3: Action taken report on the decisions taken in the 39th meeting of the Finance Committee held on 08.09.2025.

The Finance Committee was informed that 08 agenda items were discussed in the last meeting held on 08.09.2025. The details of the agenda items, decisions taken thereon and the action taken by the University were given in tabular form for information of the Hon'ble Members.

Decision: The Finance Committee expresses the satisfaction and took the Action Taken Report on record.

Agenda 40.4: Approval of Budget Plan of the Centre for Competitive Examinations to provide Civil Services Examination (CSE) and Engineering Services Examination (ESE) Coaching to DTU students/ alumni.

To enhance the outcome of DTU Graduate and Post Graduate students in the above referred examinations, it is planned that the Centre for Competitive Examinations will start Civil Services Examination (CSE) and Engineering Services Examination (ESE) coaching for DTU students/ alumni. The coaching will be given on weekends only, so that it should not hamper the study of UG and PG courses. It will be in 04 disciplines of Engineering Services Examinations Namely Civil Engineering, Electrical Engineering, Mechanical Engineering and Electronics & Communication Engineering and also for Civil Services Examination.

About the involvement of subject experts, the quality of teaching will be the main criterion. In search of the best teachers, the subject experts may be from DTU and outside of DTU also. To maintain the quality of teaching, it is proposed that no ceiling of payment will be applicable on the remuneration of the faculty members and a minimum of 10% as TDS will be deducted mandatorily from remuneration of all faculty members.

If approved, a token money of Rs. 10000/- may be charged from each registered DTU student/ alumnus.

The proposed budget for one-year duration (i.e. w.e.f. Jan. 01, 2026 to Dec. 31, 2026) is given below:

S.N.	Name of item	Hours at each weekend	No. of weekends	Rate of remuneration per hour	Total (Rs.)
1.	Civil Services Exam. (CSE)	12	52	Rs. 3000/-	18,72,000/-
2.	ESE (Civil Engg.)	12	52	Rs. 3000/-	18,72,000/-
3.	ESE (Electrical Engg.)	12	52	Rs. 3000/-	18,72,000/-
4.	ESE (Mechanical Engg.)	12	52	Rs. 3000/-	18,72,000/-

5.	ESE (Electronics & Communication Engg.)	12	52	Rs. 3000/-	18,72,000/-
6.	ESE (General Studies & Engg. Aptitude)	4	52	Rs. 3000/-	6,24,000/-
7.	TA Expenditure*	22	52	Rs. 1500/- per faculty	17,16,000/-
8.	JoA (Similar to Part Time Office)	12		Rs. 22000/- per month	2,64,000/-
9.	MTS (Similar to Part Time Office)	12		Rs. 18000/- per month	2,16,000/-
Total					1,21,80,000/-
CCE's facilitation expenditures and contingencies @ 5%					6,09,000/-
Grand Total					1,27,89,000/-

- TA will be paid on submission of actual bills.

It is pertinent to mention here that 25% of this total expenditure of Rs. One Crore Twenty-Seven Lakh Eighty-Nine Thousand only will be for finance year 2025-26 and remaining 75% for the first three quarters of financial year 2026-27.

The above budget plan may be approved for the Expenditure Head 2: Salary, Sub-Head 2.1: Pay & Allowances and Sub-Sub-Head 2.1.04: Remuneration to Guest Faculty Teaching/ Non-Teaching staff & Part Time Engagements.

Decision: The Finance Committee considered and recommended the agenda to the Board of Management for approval with the suggestion that for SC/ST, OBC and women category students the fee will be applicable as per instructions of government and for General category students Rs. 10,000/- will be charged as token money.

Agenda 40.5: Proposal for Engaging Independent Chartered Accountant/firm for Internal Audit of DTU.

Internal audit is a critical function that ensures effective financial control, compliance with statutory requirements, and adherence to internal policies and procedures. Given the increasing size, complexity, and regulatory obligations of the University, a regular internal audit is necessary.

Over the past years, the University has faced challenges in maintaining a fully functional internal audit team due to:

1. Limited availability of regular officers and staff;
2. Specialized internal audit expertise;
3. Continuous activity throughout the year

Under these circumstances, engaging a Chartered Accountant/firm for internal audit for full year may be considered. The expected cost for the services will be within 10 Lakh per year.

Decision: The Finance Committee considered and recommended the agenda to the Board of Management for approval.

Agenda 40.6 : Approval of seed grant of Rs. 30 lakhs for setting up of ‘Centre for Case Studies and Research (CCSR)’ at DSM, DTU.

The Centre for Case Studies and Research (CCSR) is proposed as a dedicated institutional platform to strengthen case-based teaching, practice-oriented research, and experiential learning at Delhi Technological University. The Centre will address a core academic need: the development of high-quality, context-rich case studies that enhance classroom learning and equip students with the analytical and decision-making skills required in real-world environments. The agenda of the Centre includes building capacity among faculty and students in case writing and case teaching, fostering collaborations with industry professionals, government bodies, start-ups, and academic institutions for authentic case development, and publishing them to showcase DTU’s contributions to applied management research. The CCSR will also encourage interdisciplinary work and support the creation of multimedia, data-backed, and simulation-based cases, ensuring alignment with global best practices in management education. The Centre’s goals are to enhance academic rigour, promote real-world decision-making skills, strengthen industry-academia linkages, and contribute to the national pool of high-quality Indian cases available for teaching and research. It will significantly benefit students by improving critical thinking, analytical reasoning, and problem-solving capabilities, while providing faculty with a structured ecosystem for research, publication, and academic engagement. In the long run, the Centre is expected to help enhance the university’s academic reputation, industry interface, and contribution to India’s growing ecosystem of high-quality case material. The establishment of the CCSR is envisaged to help position the university as a leader in experiential education and evidence-based academic development.

In view of the above, it is requested that a seed grant of INR 30 lakhs may kindly be approved for establishing the Centre for Case Studies and Research at DSM DTU. The details of Fund required for setting up of ‘Centre for Case Studies and Research (CCSR)’ are attached at Annexure III.

Decision: The Finance Committee considered and recommended the agenda to the Board of Management for approval.

Agenda 40.7 : Modified Revised Budget Estimates for the Financial Year 2025-26.

It is submitted that Rs. 42 Crore has been allocated as Grant-in-Aid to DTU for the current Financial Year 2025-26 against the BE of Rs. 252 Crores (42 Cr. GIA + 210 Cr-UGF) approved by the Finance Committee of DTU.

The RE 2025-26 has already approved by the Hon'ble Vice Chancellor and forwarded to DTTE for onward submission to Finance Department, GNCT of Delhi.

After detailed analysis as per current expenditure, it is proposed that the Budget for the Financial Year 2025-26 is required to be revised as under:

Head	Budget Estimates	Revised Estimates	Expenditure upto 23.11.2025	Modified RE	Remarks
Grant In Aid-Salary	143	152	85.59	152	Detailed bifurcation in Annexure-II
Grant In Aid-General	88	95.3	48.97	95.30	
Grant In Aid-Capital	21	21	11	26.70	
Total	252	268.3	145.56	274	

As per Section 28(3) (a) of DTU Act, 2009, "Finance Committee to examine and scrutinize the annual budget of the University and to make recommendations on financial matters to the Board of Management".

Further, Secretary, DTTE directed that Member of Finance Department may examine the agenda and after examination of agenda, it is decided that the additional fund requirement of Rs. 5.70 Crore will be met from DTU fund.

Decision: The Finance Committee considered and recommended the agenda to the Board of Management for approval.

Agenda 40.8: Any other item with the permission of the Chair:

Describing the functionality of CTEL and Roles & Responsibilities of its various office bearers for launching an Ed-Tech Partner based online certificate Program/Regular program.

The BoM, DTU, has recently approved the EEP framework, proposing to engage in corporate training and executive education programs in our strength areas to enhance the overall EEP and Executive engagement and to help build capacity across various domains to strengthen industry, public sector undertakings, and other organizations. Following is the proposed list of office bearers in CTEL for running *any* Long/Short-duration Regular/Certificate Programs:

1. Vice Chancellor
2. Registrar
3. Controller of Finance
4. Dean (DE)
5. Associate Dean (DE)
6. Coordinator 1 (DE)
7. Co-Coordinator (DE)
8. Finance Coordinator
9. Administrative Coordinator
10. Technical Support (Website Coordinator)

For *a given* Long/Short-duration Regular/Certificate Programs, the following is the proposed list of office bearers in CTEL:

1. Program Director / Joint Program Director
2. Academic Director / Joint Program Director
3. Faculty members of each program

Expected List of Programs to be launched from the third week of December 2025 through Empaneled Ed-Tech Partners.

- VC NOW
 1. Senior Management Program in ESG auditing and SD
 2. Senior Management Program in Renewable Energy
- TIMES PRO
 3. Certificate Program in AI and ML
 4. Certificate Program in Robotics and AI
 5. Certificate Program in Quantum Computing
 6. MBA with a focus on Information Technology
- Jaro Education
 7. Executive M Tech.

Budget, Non-Negotiable Fundamental Work and Compensation Principles:

Regardless of the number of enrolled learners, every program requires a minimum level of foundational effort that must be duly compensated. While market dynamics ultimately determine the success of a program, the essential tasks involved in launching and administering it remain constant. The proposed principle is to compensate personnel for the time they are required to devote, irrespective of the number of registrations.

A fixed component is suggested for each role as follows:

Office Bearers	Hourly Rate	Rate	Total Remuneration
Faculty member teaching a course	₹10,000 per hour of teaching	80 hours of teaching in 6 months Certificate program	₹8,00,000
The Joint Program Director (Academic)	₹3,000 per hours of direct work	60 hours of direct work in 7 months *	₹1,80,000/-
Joint Program Director (Administration)	₹5,000 per hours of direct work	56 hours of direct work in 7 months *	₹3,00,000/-
Finance Officer	₹10,000 per month	6 months	₹60,000
Administrative Assistant	₹10,000 per month	3 months	₹30,000
Total Remuneration			₹13,70,000/-

Although the engagement spans twelve months (including one month of preparation, four months of the sales cycle, and seven months for program completion), charges are proposed only for the seven months of active academic involvement.

Program-Related Expenses

Program-related expenses shall include provisions for room booking, stationery, miscellaneous resources, and catering services. Assuming there are 40 participants in a program;

Expenditure details	Rate per participant	Total Expenditure
Room booking charges	₹18000 (four days)	$40 \times ₹18,000 = ₹7,20,000$
stationery requirements	₹3,000	$40 \times ₹3,000 = ₹1,20,000$
catering services (lunch and two high-tea sessions)	₹2400 (four days)	$40 \times ₹2400 = ₹96,000$
Miscellaneous Expenditure ⁺	-	₹50,000
Essential Infrastructural support	-	₹20,000
		₹10,06,000

CTEL shall provide all essential infrastructural support required for the smooth functioning of online and certificate programs. This includes website development, with an estimated cost of ₹20,000, and the availability of appropriate computer systems. The Digital Education team shall be responsible for maintaining the website and all associated digital assets, ensuring effective program publicity and dissemination of information.

*Miscellaneous expenditure shall cover essential items such as handheld devices, routers, and other necessary equipment required to support program operations.

Revenue Sharing Model

The proposed principle for surplus distribution is to share the net surplus—calculated as revenue minus all fixed expenses (faculty)—among all key stakeholders. Sixty percent of the surplus shall be retained by CTEL (Digital Education), DTU. The remaining forty percent shall be distributed among stakeholders in predefined proportions, subject to annual salary caps, which shall be distributed only after the completion of the program. A program shall be deemed complete when the Certificate Award Distribution Ceremony has concluded, all student receipts have been credited to DTU's account, and all payments due to the Ed-Tech Partner have been fully settled. The final Profit and Loss statement must be reviewed and formally approved by the Dean, Digital Education, prior to the release of any surplus-based compensation.

The division is based on the fixed payout and the variable amount which is based on the surplus.

Office Bearer	Proportion of the Surplus	Annual Capping
Vice Chancellor endowment fund *	3% of the surplus	
Registrar	3% of the surplus	₹10 lakhs per annum
Dean, Digital Education	3% of the surplus	₹10 lakhs per annum
Controller of Finance	3% of the surplus	₹10 lakhs per annum
Associate Dean, Digital Education	3% of the surplus	₹10 lakhs per annum
Coordinators, Digital Education	2% of the surplus	₹8 lakhs per annum
Co-Coordinator, Digital Education	2% of the surplus	₹8 lakhs per annum
Joint Program Director (Academic)	10% of the surplus	₹20 lakhs per annum
Joint Program Director (Administration)	10% of the surplus	₹20 lakhs per annum
Website Controller	2% of the surplus	₹4 lakhs per annum
Staff welfare	1% of Surplus	
Staff of DE and Registrar office	4%	
Staff of Accounts Department	4%	

* Vice Chancellor Endowment fund will be created by BOM, DTU

Fee Processing and Payment Discipline

Fee-related processes shall be executed with strict adherence to timelines to maintain transparency and operational efficiency. Payments to faculty members, empaneled Ed-Tech partners, vendors involved must be processed within **15 days** of completion of the program, ensuring that no delays occur. In case of failure to do so, may result in the imposition of penalties.

Operational Workflow for Online/Certificate Programs


CTEL shall exercise oversight of all online and certificate programs, ensuring that academic, administrative, and technical processes are efficiently coordinated. Empaneled Ed-Tech partners shall provide the required backend support, including access to appropriate website links. A designated course or registration payment link shall be made available through authorized channels. Upon verification of the fees received, the Controller of Finance shall issue the final and original receipt to the concerned participant.

We have identified 4 certificate courses to start with and also one program MBA(BA) online.

Finance Committee is requested to approve the agenda and empower Dean DE and also requested of seed money of Rs 5,00,000/- for starting all programs.

Decision: The Finance Committee considered and recommended the agenda to the Board of Management for approval.

Meeting ended with a vote of thanks to the Chair.


(Girish Chandra Prasad)
Controller of Finance

Copy forwarded for information to:-

1. PA to Vice Chancellor, DTU for kind information of the Chairman Finance Committee/VC, DTU.
2. The Principle Secretary (Finance), Govt. Of NCT of Delhi, 4th Level, A-Wing, Delhi Secretariat, I.P. Estate, New Delhi - 110002 or his/her nominee.
3. The Secretary, Training & Technical Education, Govt. Of NCT of Delhi, Muni Maya Ram Marg, Pitampura, Delhi - 110088 or his/her nominee.
4. Sh. Binod Doley, Registrar, DTU.
5. Prof. S. Indu, Dean (Digital Education), DTU.
6. Prof. Awadesh Kumar, Director (CCE), DTU.
7. Dr. Sourabh Agrawal, HOD (DSM), DTU.


(Rajesh Kumar)
Sr. Accounts Officer

Annexure I

Details of Fund required for setting up of 'Centre for Case Studies and Research (CCSR)' at DSM, DTU

INFRASTRUCTURE & SETUP					
INFRASTRUCTURE & SETUP	Item	Qty	Unit Cost (₹)	Total (₹)	
Multimedia Equipment for Video Cases	DSLR Camera	1	55,000	55,000	
	Camera tripod	1	2,000	2,000	
	Wireless lapel mic	1	12,000	12,000	
	Shotgun mic	1	6,000	6,000	
	Lighting kit	1	15,000	15,000	
	Portable green screen	1	5,000	5,000	
	Basic teleprompter	1	6,000	6,000	
	Video editing software	-	30,000	30,000	
	Multimedia Subtotal				₹131,000
	Miscellaneous Setup Items	Branding boards, posters, standees			15,000
Printing & stationery for setup				20,000	
Cleaning, maintenance, minor electrical fitting				10,000	
Misc Subtotal				₹45,000	
TOTAL INFRASTRUCTURE COST				₹176,000	
HUMAN RESOURCES					
RA + Coordinator + Deputy + Editorial	Personnel	No.	Monthly Cost (₹)	Total (Annual)	
	Research Associate (JRF-level)	1	40,000	480,000	
	Data Analyst	1	30,000	360,000	
	Editorial Assistant	1	25,000	300,000	
	Subtotal			₹1,140,000	
Total HR Cost				₹1,140,000	
CASE WRITING INCENTIVES					
	Item	Rate	Quantity	Total	
	Incentive per published DTU case	₹10,000	20 cases/year	₹200,000	
WORKSHOPS & FDPs and Competitions					
	Sub-item	Cost (₹)			
	Annual Case Writing Competition	100,000	1	₹100,000	
	Expert Lectures	50,000		₹50,000	
	Workshop/FDP	100,000	2 Per Year	₹200,000	
	Total			₹350,000	
Case Development					
	Sub-item		Amount		
	Field Visits and Industry Linkage		350,000		
	Publishing support (Publication Fees, editing, formatting)		200,000		
	Data Transcription and Translation		100,000		
	Total		650,000	₹650,000	
MULTIMEDIA CASE DEVELOPMENT (AI, Dashboards, etc.)					
	Item	Cost (₹)			
	Python-based simulation development	50,000			
	Data dashboards (Power BI/Tableau)	50,000			
	Video case design & scripting	50,000			
	Voice-over production	25,000			
	Digital animation/graphics	25,000			

	Total	200,000		₹200,000
Dissemination and Outreach	Item	Cost (₹)		
	Website Development and Maintenance	₹80,000		
	Publication (in repositories and Books)	₹100,000		
	Marketing Brochure and Digital Branding	₹50,000		
	Total			₹230,000
CONTINGENCY			₹100,000	₹100,000
				₹3,046,000

Annexure II

Reallocation of Budget between different heads for the Financial Year 2025-26

Sub - Head of Expenditure	Items of Expenditure	Budgeted Estimate During the Period	Actual Expenditure Till 23.11.2025	To be incurred from 24.11.2025 to 31.03.2026	% of Expenditure during the period	Budget required for remaining period of FY 2025-26	
1	2	3	4	5	6	7	8
GENERAL							
Retirement Benefits							
	1101 Payment of Retirement Benefits	20,000,000.00	5,069,268.00	14,930,732.00	25.35	20,000,000.00	-
	Total -	20,000,000.00	5,069,268.00	14,930,732.00	25.35	20,000,000.00	-
Civil, Electrical & Horticulture (Repair & Maintenance)							
	1201 Horticulture Work	30,000,000.00	376,822.00	2,123,178.00	15.07	2,500,000.00	(27,500,000.00)
	1202 Maintenance & Repair of Building: Civil & Electrical	145,700,000.00	60,858,724.00	103,441,276.00	37.04	164,300,000.00	18,600,000.00
	Total -	175,700,000.00	61,235,546.00	105,564,454.00	36.71	166,800,000.00	(8,900,000.00)
Direction and Administration							
	1301 Advertising and Publicity	5,000,000.00	5,203,377.00	796,623.00	86.72	6,000,000.00	1,000,000.00
	1302 AMC of Machinery & Equipments	15,000,000.00	6,789,751.00	4,210,249.00	61.73	11,000,000.00	(4,000,000.00)
	1303 Electricity Expenses	125,000,000.00	79,073,657.00	58,926,343.00	57.30	138,000,000.00	13,000,000.00
	1304 Honorarium & TA to Guest Lectures and Committee Members	2,000,000.00	1,325,599.00	674,401.00	66.28	2,000,000.00	-
	1305 Maintenance of Vehicles	500,000.00	193,379.00	206,621.00	48.34	400,000.00	(100,000.00)
	1306 Misc. Expenses	60,000,000.00	48,414,028.00	23,585,972.00	67.24	72,000,000.00	12,000,000.00
	1307 Water Expenses	7,000,000.00	3,732,971.00	3,267,029.00	53.33	7,000,000.00	-
	1308 Office Stationery, Store & Equipment	10,000,000.00	2,596,897.00	2,403,103.00	51.94	5,000,000.00	(5,000,000.00)
	1309 Payment of Newspaper, Magazines	500,000.00	264,671.00	235,329.00	52.93	500,000.00	-
	1310 Payment on Seminars, Conferences, Workshop Etc.	5,000,000.00	2,500,910.00	2,499,090.00	50.02	5,000,000.00	-
	1311 Payment to Professionals Such As Advocates, CA, Etc.	5,000,000.00	3,403,411.00	2,596,589.00	56.72	6,000,000.00	1,000,000.00
	1312 Wages and Bonus to Outsourced Manpower	130,000,000.00	65,989,082.00	64,010,918.00	50.76	130,000,000.00	-
	1313 Petrol & Fuel Charges	1,000,000.00	531,071.00	268,929.00	66.38	800,000.00	(200,000.00)
	1314 Reimbursement of Mobile Charges, Internet Expenses and Newspaper/ Magazine to DTU Employees	6,000,000.00	624,643.00	2,375,357.00	20.82	3,000,000.00	(3,000,000.00)
	1315 Sanitation & House Keeping Services	55,000,000.00	28,923,240.00	16,076,760.00	64.27	45,000,000.00	(10,000,000.00)
	1316 Security Charges Expenses	90,000,000.00	49,849,773.00	50,150,227.00	49.85	100,000,000.00	10,000,000.00
	1317 TA- Domestic Travelling Expenses	1,000,000.00	578,574.00	421,426.00	57.86	1,000,000.00	-
	1318 TA- Foreign Travelling Expenses	200,000.00		200,000.00	0.00	200,000.00	-
	1319 Telephone Charges	800,000.00	339,846.00	460,154.00	42.48	800,000.00	-
	Total -	519,000,000.00	300,334,880.00	233,365,120.00	56.27	533,700,000.00	14,700,000.00

Modernization & Maintenance of Lab & IT Equipments							
	1401 Purchase of Consumable Stores for Labs, Library & IT	27,000,000.00	17,133,330.00	9,866,670.00	63.46	27,000,000.00	-
	1402 Internet Expenses- Wifi and Networking	5,500,000.00	95,920.00	5,404,080.00	1.74	5,500,000.00	-
	Total -	32,500,000.00	17,229,250.00	15,270,750.00	53.01	32,500,000.00	-
Scholarship & Stipend to PG & Research Scholar							
	1501 Scholarship to PG & Research Scholars	132,800,000.00	105,854,284.00	94,145,716.00	52.93	200,000,000.00	67,200,000.00
	Total -	132,800,000.00	105,854,284.00	94,145,716.00	52.93	200,000,000.00	67,200,000.00
	TOTAL (GENERAL)	880,000,000.00	489,723,228.00	463,276,772.00	51.39	953,000,000.00	73,000,000.00
SALARY							
Salary-Pay and Allowances							
	2101 Leave Salary & Pension Contribution	5,000,000.00	797,355.00	3,202,645.00	19.93	4,000,000.00	(1,000,000.00)
	2102 LTC Expenses	6,000,000.00	3,876,881.00	2,123,119.00	64.61	6,000,000.00	-
	2103 Medicals Expenses	20,000,000.00	9,271,864.00	10,728,136.00	46.36	20,000,000.00	-
	2104 Remuneration for Guest Faculty, Teaching/ Non- Teaching Staff & Part Time Engagements	100,000,000.00	38,956,053.00	61,043,947.00	38.96	100,000,000.00	-
	2105 Salary- Pay and Allowances	1,275,000,000.00	780,516,209.06	584,483,790.94	57.18	1,365,000,000.00	90,000,000.00
	2106 Professional Development Fund	24,000,000.00	22,544,096.00	2,455,904.00	90.18	25,000,000.00	1,000,000.00
	Total -	1,430,000,000.00	855,962,458.06	664,037,541.94	56.31	1,520,000,000.00	90,000,000.00
	TOTAL SALARY	1,430,000,000.00	855,962,458.06	664,037,541.94	56.31	1,520,000,000.00	90,000,000.00

CAPITAL							
Capital (Construction Works Civil & Electrical)							
	3101 Civil & Electrical Works of Building: Capital	70,000,000.00	43,882,244.00	26,117,756.00	62.69	70,000,000.00	-
	3102 Fixture & Furnishing of Building: Capital	3,000,000.00	2,764,270.00	3,235,730.00	46.07	6,000,000.00	3,000,000.00
	3103 Consultancy for Architectual & Structural Design: Capital	7,000,000.00	42,500.00	1,957,500.00	2.13	2,000,000.00	(5,000,000.00)
	Total -	80,000,000.00	46,689,014.00	31,310,986.00	59.86	78,000,000.00	(2,000,000.00)
Machinery & Equipment							
	3201 Purchase of Computer, Servers, Software & Networking Equipments	15,000,000.00	3,711,692.00	38,988,308.00	8.69	42,700,000.00	27,700,000.00
	3202 Purchase of Machinery and Equipments for the Departments, Labs, Excellent Centres, Workshop	50,000,000.00	16,159,405.00	63,840,595.00	20.20	80,000,000.00	30,000,000.00
	Total -	65,000,000.00	19,871,097.00	102,828,903.00	16.19	122,700,000.00	57,700,000.00
Book Bank & Library							
	3301 Library Books	2,000,000.00	826,558.00	3,173,442.00	20.66	4,000,000.00	2,000,000.00
	3302 E- Journal	60,000,000.00	42,556,826.00	17,443,174.00	70.93	60,000,000.00	-
	Total -	62,000,000.00	43,383,384.00	20,616,616.00	67.79	64,000,000.00	2,000,000.00
Other Capital							
	3401 Furniture for office, Lab, Library and Hostel	2,000,000.00	-	2,000,000.00	0.00	2,000,000.00	-
	3402 Purchase of Vehicles	1,000,000.00	-	300,000.00	0.00	300,000.00	(700,000.00)
	Total -	3,000,000.00	-	2,300,000.00	0.00	2,300,000.00	(700,000.00)
	TOTAL (CAPITAL)	210,000,000.00	109,943,495.00	157,056,505.00	41.18	267,000,000.00	57,000,000.00
Grand Total -		2,520,000,000.00	1,455,629,181.06	1,284,370,818.94	53.13	2,740,000,000.00	220,000,000.00